

RESIDENTIAL – Data Input Form
Southwestern Michigan Regional Information Center
(All Required Fields in Gray)

MLS # _____
Assigned by Computer

County Name: _____ **Tax ID:** _____ (Enter Tax ID without hyphens, ex: 111868900036000)

Office ID: _____ **Agent ID:** _____ **Co-Office ID:** _____ **Co-Agent ID:** _____

Property Subtype: Residential: Single Family Condo/Coop Farm

Area: _____ **Subarea:** _____ **Municipality:** _____ **Listing Price:** _____

Mailing Address:

Street # - Modifier: _____ - _____ **Direction:** _____ **Street Name:** _____ **Suffix:** _____ **Post Direction:** _____

Unit #: _____ **City:** _____ **Zip Code +4:** _____ - _____

Between Streets: _____ & _____

Public Viewable: Yes No **Show Address to Public:** Yes No **Show AVM to Public:** Yes No **VOW Public Comments:** Yes No

Sub Agcy: _____ **Buyer Agcy:** _____ **Trans Coord:** _____ **Variable Rate:** _____
_____% (%/Amt) _____ (%/Amt) _____ (%/Amt) Yes No **Comments:** _____

Exclusive Agency: Yes No **Reserved Prospect:** Yes No

Lot Size: (acres) _____

Est. Year Built: _____ **New Construction:** Yes No

Listing Date: _____ **Expiration Date:** _____ **School District:** _____

Occupant Type: Owner Tenant Vacant **Owner Name:** _____ **Owner Phone:** _____ - _____ - _____

Showing Instructions: _____

Taxable Value (\$): _____ **SEV (\$):** _____ **For Tax Year:** _____ **Annual Property Tax (\$):** _____ **Tax Year:** _____

Homestead %: _____ **Spec Assessment & Type %:** _____ **Zoning:** _____

Lot Dimensions: _____ **Road Frontage:** _____

Waterfront: Yes No **OR Water Access:** Yes No

Water Frontage: _____ **Body of Water:** _____

Water Type: Lake River Stream/Creek Pond

Water Feature Amenities: Assoc. Access Channel Deeded Access Deeded Boat Lot Dock View Public Access

No Wake All Sports Private Frontage Shared Frontage

High School: _____

Middle School: _____

Elementary School: _____

Tour Date: _____ **Tour Time:** _____ **Open House Date:** _____ **Open House Time:** _____

Total Fireplaces: _____ **Income Property:** Yes No

Approx. Assoc. Fee: \$ _____ **Assoc. Buy In Fee:** \$ _____ **Assoc. Fee Payable:** Monthly Quarterly Annually

Accessibility Features: Yes No

Features Available:

- | | | |
|--|---|---|
| <input type="checkbox"/> No-Step Entrance | <input type="checkbox"/> Covered Entrance | <input type="checkbox"/> Ramped Entrance |
| <input type="checkbox"/> Covered Ramp | <input type="checkbox"/> 36 in. Entrance Door | <input type="checkbox"/> 36 in. or + Hallway |
| <input type="checkbox"/> 42 in. or + Hallway | <input type="checkbox"/> Accessible Mn. Flr. Bdrm. | <input type="checkbox"/> Accessible M. Flr. Half Bath |
| <input type="checkbox"/> Accessible Mn. Flr. Full Bath | <input type="checkbox"/> Grab Bar Mn. Flr Bath | <input type="checkbox"/> Low Threshold Shower |
| <input type="checkbox"/> Lever Door Handles | <input type="checkbox"/> Accessible Elect. Controls | <input type="checkbox"/> Rocker Light Switches |
| <input type="checkbox"/> Accessible Kitchen Sink | <input type="checkbox"/> Accessible Bath Sink | |

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Total Rooms Above Grade: _____

Room Dimensions: For Levels Use: B-Basement L-Lower/Walkout M-Main U-Upper

	Level	Comments (40 characters)	Level	Comments (40 characters)
Kitchen:	___ x ___	_____	Mstr. Bdrm:	___ x ___ _____
Formal Dining Room:	___ x ___	_____	Mstr. Bath:	___ x ___ _____
Dining Area:	___ x ___	_____	Bedroom 2:	___ x ___ _____
Family Room:	___ x ___	_____	Bedroom 3:	___ x ___ _____
Living Room:	___ x ___	_____	Bedroom 4:	___ x ___ _____
Recreation:	___ x ___	_____	Bedroom 5:	___ x ___ _____
Den/Study:	___ x ___	_____	Add'l Room:	___ x ___ _____
Laundry:	___ x ___	_____		

All Fields Are Required In The Grid – Enter 0 (zero) for none

	Above Grade		Below Grade	
	Upper Level	Main Level	LL/WO Level	Basement Level
# Bedrooms:	_____	_____	_____	_____
# Full Baths:	_____	_____	_____	_____
# Half Baths:	_____	_____	_____	_____
Finished Sq. Ft.:	_____	_____	_____	_____
Total Sq. Ft.:	_____	_____	_____	_____

Stories: 1 1.5 2 3 or more Split

Manufactured: Yes No

Design:

- A Frame Bi-Level Bungalow Cabin/Cottage Cape Cod Chalet Colonial Contemporary Farm House Log Home
 Mobile Quad Level Ranch Traditional Tri-Level Tudor Underground Victorian Other

GARAGE: * Yes No

- GARAGE TYPE:** 1 _____ Attached _____
 2 _____ Carport _____
 3 _____ Detached _____
 4+ _____ Tandem _____

EXTERIOR MATERIAL:

- Aluminum Brick Concrete Block Log Poured Concrete Shingle Stone Stucco Vinyl Wood Other

ROOF:

- Built Up Stone Comp Shingle Metal Rubber Slat Tile Wood Shingle Other

WINDOWS:

- Bay/Bow Insulated Low E Replacement Screens Skylight Storms

BASEMENT: Yes No

- SUBSTRUCTURE:** * Crawl Space _____ Partial Basement _____
 Daylight _____ Slab _____
 Full Basement _____ Walk Out _____
 Michigan Basement _____ Other _____

LOT DESCRIPTION:

- Adjacent to Public Land Corner Cul-De-Sac Flag Lot Golf Community Golf Course Frontage Level Ravine
 Recreational Rolling Hills Sidewalk Tillable Wooded Wetland Area

SEWER: Public Septic System None

WATER: Public Well None

* Feature group allows a 40 character comment line for each selection in the feature group.

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UTILITIES ATTACHED: Cable Natural Gas Extra Well Telephone Line

UTILITIES AVAILABLE AT STREET:

Broadband Cable Electric Natural Gas Public Sewer Public Water Storm Sewer Telephone Line

KITCHEN FEATURES:

Breakfast Nook Center Island Desk Built-in Eating Area Garden Window Mud Room Access Pantry Snack Bar

FIREPLACE:

Wood Gas Log Bathroom Den/Study Family Formal Dining Kitchen Living Master Bedroom
 Other Bedroom Rec Room Other

APPLIANCES:

Refrigerator Range Oven Built In Oven Microwave Cook Top Dishwasher Freezer Garbage Disposal
 Trash Compactor Dryer Washer

ADDITIONAL ITEMS:

Air Cleaner All Window Treatments Attic Fan Ceiling Fans Central Vacuum Ceramic Floor Garage Door Opener
 Gas/Wood Stove Guest Quarters Home Warranty Hot Tub Spa Humidifier Iron Water Filter Laminate Floor
 Laundry Chute LP Tank – Owned LP Tank – Rented Satellite System Sauna Security System Stone Floor
 Water Softener/Owned Water Softener/Rented Wet Bar Whirlpool Tub Wood Floor

HEAT SOURCE: Electric Natural Gas Geothermal Oil Propane Solar Wood None

HEAT TYPE: Baseboard Forced Air Gravity Heat Pump Hot Water Outdoor Furnace Passive Radiant Space Heater
 Steam Wall Furnace Wood/Pellet Furnace None

AIR CONDITIONING: Central Window Unit Wall Unit

EXT. FEATURES: 3 Season Rm Deck(s) Fenced Back Gazebo Patio Play Equip. Porch(es) Scrn Porch Tennis Court

LANDSCAPE: Décor Fence Décor Pond Flower Garden Fountain Fruit Trees Garden Area Ground Cover
 Shrubs/Hedges Terraced Yard Underground Sprinkler Waterfall

POOL: Outdoor/Inground Outdoor/Above Indoor Cabana

OUTBUILDINGS: *

Barn _____ Hangar _____ Other _____
 Boat House _____ Pole Barn _____
 Greenhouse _____ Stable _____
 Guest House _____ Storage Shed _____

DRIVEWAY: Easement Paved Unpaved Shared Paved Shared Unpaved

STREET TYPE: Easement Paved Private Public Seasonal Unpaved

TERMS AVAILABLE: *

Assumable _____ Land Contract _____ VA _____
 Cash/Conventional _____ MSHDA _____ Other _____
 Cash Only _____ Purchase Money Mtg _____
 FHA _____ Rural Development _____

SALE CONDITIONS: REO/Bank Owned Short Sale Possible

MINERAL RIGHTS: Yes No Partial Available Unknown

ASSOCIATION AMENITIES:

Airport Landing Strip Baseball Diamond Beach Area Cable TV Campground Club House Fitness Center Golf Membership
 Hot Tub Library Meeting Room Pool – Outdoor Pool – Indoor Restaurant/Bar Sauna Security Skiing Storage
 Tennis Other

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