



**West Central Association of REALTORS**

10443 Northland Dr.  
Big Rapids, MI 49307  
wcar@westcentrallaor.org

Phone: (231) 796-3640  
Fax: (866) 418-1517  
www.westcentrallaor.org



**Guest Listing Input Agreement for NON -MEMBERS**

Date: \_\_\_\_\_

Listing REALTOR® Name: \_\_\_\_\_

Office Name: \_\_\_\_\_

Member NRDS #: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Broker Name: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Broker NRDS #: \_\_\_\_\_

I hereby submit the attached listing for inclusion in the Multiple Listing Service of the West Central Association of REALTORS®. I understand this does not offer inclusion into REALTORS.com. I am including the following:

- Input Agreement Form – Signed
- Completed Input Forms
- Payment of \$100.00 by Check or CREDIT CARD
- Photographs of the property (photo/sketch e-mailed)
- Documents – Sellers Disclosure/LBP/Legal
- Original Listing Agreement signed by seller
- Letter of Good Standing

I certify that I am a member in good standing of the \_\_\_\_\_ of REALTORS and its Multiple Listing Service, and that this is listing has compiled with the appropriate rules and regulations of the Association and its MLS. I am a MLS member of \_\_\_\_\_.

I further understand that it is my responsibility to keep this listing current and its information accurate by reporting all status changes, information changes and sales information in 24 hours of status change.

Signed: \_\_\_\_\_

Print Name as Signed: \_\_\_\_\_

**Pay Options:**

**Check/Money Order** for \$ \_\_\_\_\_

Make Payable to West Central Association of REALTORS

**Credit Card** \$ \_\_\_\_\_

    \_\_\_\_\_  
    Visa           Master Card           Discover           (Circle One)

Account Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Card Holder's Name \_\_\_\_\_

Mailing address and Zip Code \_\_\_\_\_

Signed \_\_\_\_\_